

Single Member Cabinet Decision

Executive  
Forward Plan  
Reference

E 3002

**Pre Application Advice Charging Schedule Changes**

<b>Decision maker/s</b>	Cllr Bob Goodman, Cabinet Member for Development
<b>The Issue</b>	The existing pre application advice charging process is not in all cases fully recovering the cost of provision of this discretionary service. In addition some of the development was falling within a category that was requiring a fee either exceeding reasonable costs or not covering costs. There was also a disproportionate difference in fee between the upper service levels and this was raised as a concern by service users.
<b>Decision Date</b>	10 October 2017
<b>The decision</b>	The Cabinet Member agrees that changes to the pre-application charging schedule to revise categorisation, increase fees and introduce a new fee service level can be made.
<b>Rationale for decision</b>	The purpose of making these changes is to introduce fairer charging schedules that are based upon the nature and scale of development and which realistically cover the costs associated with delivering the service.
<b>Financial and budget implications</b>	Proposed fee changes will recover the cost of delivering the non statutory service. Officer time to analyse costs of this service have been absorbed within the current budget.
<b>Issues considered (these are covered in more detail in the report)</b>	Customer Focus; Corporate; Impact on Staff;
<b>Consultation undertaken</b>	Ward Councillor; Cabinet colleagues; Staff; Other B&NES Services; Service Users; Stakeholders/Partners; Section 151 Finance Officer;
<b>How consultation was carried out</b>	Consultation was carried out through surveys with stakeholders and staff; in discussion at the planning agents forum; by correspondence with internal stakeholders
<b>Other options considered</b>	Leave the charges as they stand
<b>Declaration of</b>	<i>The nature of interest and whether interest is a disclosable pecuniary</i>

<b>interest by Cabinet Member(s) for decision, including any dispensation granted:</b>	<i>interest or an-other interest, including any conflict of interest, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests). Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of their staff before taking the decision.</i>
<b>Any conflict of interest declared by anyone who is consulted by a Member taking the decision:</b>	
<b>Signatures of Decision Makers</b>	
<b>Date of Signature</b>	
<b>Subject to Call-in until 5 Working days have elapsed following publication of the decision</b>	